



Embassy of the Republic of the Philippines
Pasuguan ng Pilipinas
Seoul



BIDS AND AWARDS COMMITTEE

NOTICE TO PROCEED

20 December 2025

Dear Mr. Kim,

Please be informed that, per Notice of Award dated 19 December 2025, issued by the Head of Procuring Entity, your company, **GEOMETRY EXHIBITION DESIGN**, is hereby given this Notice to Proceed in connection with the procurement of a contract for the supply and delivery of Philippine Embassy in Seoul Corporate Jackets upon signing of the Contract.

This Notice is issued in accordance with the requirements of Republic Act No. 9184, otherwise known as the Government Procurement Act of 2003.

Sincerely yours,


BERNADETTE THERÈSE C. FERNANDEZ
Ambassador and Head of Procuring Entity

Mr. SUNG JIN KIM

CEO, Geometry Exhibition Design
139, 305 Mumbalo, Paju, Gyeonggi-do
Tel. No.: 070-4693-6765

Attention: Ms. Jenny Shin
E-Mail : jennyshin1221@hanmail.net

CONTRACT

The Contract for the Supply and Delivery of Philippine Embassy in Seoul Corporate Jackets ("Contract") is entered into between the **EMBASSY OF THE REPUBLIC OF THE PHILIPPINES** in Seoul ("Embassy"), with its office at 80 Hoenamu-ro, Yongsan-gu, Seoul 04346, represented by Ambassador Bernadette Therese C. Hernandez, and **GEOMETRY EXHIBITION DESIGN** ("Supplier"), with its office at #305, 139, Munbal-ro, Paju-si, Gyeonggi-do, represented by Mr. Sung Jin Kim.

4F 287 Gukhoe-daero, Yangcheon-gu, Seoul represented by Mr. Min-Kyung Jeong.

I. **Scope of Work**

The Supplier agrees to supply and deliver two (2) types of corporate jackets, in accordance with the specifications in the next section provided by the Embassy.

II. **Specifications**

A. Philippine Embassy, Seoul Corporate Jackets in black color

| No. | Description | |
|-----|-----------------------|--|
| 1 | Type of cut | Unisex cut corporate jacket with collar |
| 2 | Design | <ol style="list-style-type: none">1. Foldable and machine-washable jacket made with polyester and rayon material with a zipper2. Philippine Embassy in Seoul logo (monochromatic) embroidered at the front upper left chest, logo size 7.3 cm in diameter  <p>The seal is circular with the text "EMBASSY OF THE REPUBLIC OF THE PHILIPPINES" around the top and "REPUBLICA NG PILIPINAS" at the bottom. In the center is a shield with a sun, stars, and a rising sun, surrounded by a wreath. Below the shield is a ribbon with the word "SEOUL".</p> <ol style="list-style-type: none">3. Full metal (chrome or silver) snap buttons and4. Two inner pockets |
| 3 | Material Requirements | <ol style="list-style-type: none">1. Fabric - TR fabric (Polyester 65%, Rayon 35%)2. Accessories – chrome or silver metal for zippers and snap buttons |
| 4 | Sizes | Assorted sizes (S/M/L/XL/2XL/3XL/4XL), required quantity per size shall be confirmed before issuance of Purchase Order (PO) |
| 5 | Color | Plain Black with black silk lining |

| | | |
|---|----------|---------|
| 6 | Quantity | Six (6) |
|---|----------|---------|

B. Philippine Embassy, Seoul Corporate Jackets in navy blue color

| No. | Description | |
|-----|-----------------------|---|
| 1 | Type of cut | Unisex cut corporate jacket with collar |
| 2 | Design | <p>5. Foldable and machine-washable jacket made with polyester and rayon material with zipper</p> <p>6. Philippine Embassy in Seoul</p> <p>7. Philippine Embassy in Seoul logo (colored) sewn in at the front upper left chest, logo size 7.3cm in diameter. Logo to be provided by the Embassy</p> |
| | |  The seal is circular with a blue border. The border contains the text "EMBASSY OF THE REPUBLIC OF THE PHILIPPINES" at the top and "REPUBLICA NG PILIPINAS" at the bottom. In the center is a shield divided into four quadrants. The top left quadrant is blue with a yellow sun and three stars. The top right quadrant is red with a yellow sun and three stars. The bottom left quadrant is blue with a yellow eagle. The bottom right quadrant is red with a yellow eagle. Below the shield is a ribbon with the text "DIPLOMATICA". At the bottom of the seal, there are two stars with the word "SEOUL" between them. |
| | | <p>8. Full metal (chrome or silver) snap buttons and</p> <p>9. Two inner pockets</p> |
| 3 | Material Requirements | <p>3. Fabric - TR fabric (Polyester 65%, Rayon 35%)</p> <p>4. Accessories – chrome or silver metal for zippers and snap buttons</p> |
| 4 | Sizes | Assorted sizes (S/M/L/XL/2XL/3XL/4XL), required quantity per size shall be confirmed before issuance of Purchase Order (PO) |
| 5 | Color | Plain Navy Blue with navy blue or black silk lining |
| 6 | Quantity | Fifty (50) |

III. Warranty

Manufacturing defects shall be corrected/replaced by the Supplier, and the Supplier warrants that all produced jackets are uniform in color and finish, and proper stitching.

IV. Contract Price

The Embassy agrees to pay **Five Million Ninety-Two Thousand Korean Won** (KRW 5,092,000) for fifty-six (56) jackets (50 navy blue, 6 black). In the event that the Embassy requires additional jackets, the costs are as follows:

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| No. | Item | Cost per piece |
|-----|---|----------------|
| 1 | Black Corporate Jacket with monochromatic Monogram of Seoul PE Logo | 82,000 |
| 2 | Navy Blue Corporate Jacket | 92,000 |
| 3 | Colored, Embroidered Seoul PE Logo (for navy blue corporate jacket) | 20,000 |

V. Deliverables

- a. The Supplier shall supply and deliver fifty-six (56) corporate jackets (50 navy blue, 6 black)
- b. The delivery location of the rollerball pens is the Embassy of the Philippines, 80 Hoenamu-ro, Yongsan-gu, Seoul 04346.

VI. Delivery Schedule

The Supplier shall deliver 56 corporate jackets to the designated delivery location on or before 31 December 2025.

VII. Terms of Payment

Payment shall be made within ten (10) days after complete delivery of the ordered jackets. The Embassy shall deposit the payment to the Supplier's bank account with the following details:

- a. Account Name : **GEOMETRY**
- b. Account Number : **514-026300-04-016**
- c. Bank : **Industrial Bank of Korea (IBK)**

VII. Miscellaneous

The Embassy and the Supplier agree to the following:

- a. *No Employer-Employee Relationship.* Nothing in the contract is intended or deemed to create any employment, partnership, agency, or joint venture between the parties.
- b. *Additional Services.* Any additional services ("Additional Services") must be requested by either Party in writing and subject to the availability of suppliers and contractors in Seoul, South Korea.
- c. *Government Auditing Rules and Regulations.* The relevant accounting and auditing rules of the Government of the Republic of the Philippines shall cover this Contract.

VIII. Severability

Should any provision of this contract be determined to be void, invalid,

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unenforceable, or illegal for whatever reason, such provision(s) shall be null and void; provided, however, that the remaining provisions of this contract shall be unaffected thereby and shall continue to be valid and enforceable.

IX. Termination

If either the Embassy or the Supplier breaches its obligations under this Contract, the other party may terminate this agreement by providing the breaching party with at least thirty days' written notice, except that such notice will not lead to termination if the breaching party remedies the breach before the thirty-day period ends.

X. Settlement of Disputes

The Parties shall use their best efforts to amicably settle any dispute, controversy, or claim arising out of the contract or its breach, termination, or invalidity.

XI. Observation of Laws

Both parties shall comply with the relevant laws and regulations of the Republic of Korea and the Republic of the Philippines in performing this contract.

XII. Immunity

Nothing in the contract shall be construed as a waiver by the Embassy of its diplomatic or consular immunity, as recognized under international law and the national laws of the Republic of Korea.

XIII. Entire Contract

This Contract constitutes the entire Contract between the Parties. No modification or amendment of this Contract shall be effective unless in writing and signed by both Parties.

20 DECEMBER 2025

[EMBASSY]

[SUPPLIER]


BERNADETTE THERESE C. FERNANDEZ
Ambassador
Embassy of the Republic of the Philippines


SUNG JIN KIM
CEO
Geometry Exhibition Design


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Contract between Embassy of the Republic of the Philippines and Geometry Exhibition Design
Philippine Embassy in Seoul Corporate Jackets